

K

# My Induction Programme

September 2019  
International Foundation Year  
International Study Centre  
[keele.ac.uk/isc](http://keele.ac.uk/isc)

# Welcome Week Timetable

This Welcome Programme is designed to help you settle in to life in Keele so you are ready to begin your studies.

Monday 23 <sup>rd</sup> September		
10.00-12.00	<p>Arrive at KUISC – Home Farm, Sustainability Hub, Keele Road, ST5 5AA to sign in collect your student pack and complete ISC registration.</p> <ul style="list-style-type: none"> <li>• Visa checkpoint</li> <li>• IT registration</li> <li>• Registration paperwork</li> <li>• Health registration</li> <li>• ID cards</li> </ul> <p>Room 213</p>	Compulsory for all ISC students
12.00-1.30	Free time	
1.30-2.30	<p><b>THE BIG WELCOME</b></p> <ul style="list-style-type: none"> <li>• Explore your Induction timetable and meet the team</li> <li>• Safeguarding ; Prevent, Equality &amp; Diversity</li> <li>• Student Rights and Responsibilities</li> <li>• ISC Induction Competition</li> <li>• ISC Keele Instagram</li> </ul> <p>Room 213</p>	Compulsory for all ISC students
2.30-3.30	<p><b>ISC Activities</b></p> <p>Time for some fun Activities / Tag Teams</p> <p>Room 213</p>	Compulsory for all ISC students

Tuesday 24 <sup>th</sup> September		
9.30-10.00	<b>Roll call</b>	Compulsory for all ISC students
10.00-12.00	<p><b>Course Welcome Sessions</b></p> <ul style="list-style-type: none"> <li>• Introduction to personal tutor system</li> <li>• Key words for successful study in the UK</li> <li>• Life in the classroom: what does 'respect' look and sound like?</li> <li>• College term dates, course calendar &amp; Module handbook;</li> <li>• Introduction to first term's modules</li> <li>• Brief learners on Health &amp; Safety relevant to their area and course, including Fire evacuation etc.</li> <li>• Provide course outline, including how work will be assessed and details of special equipment/resources and trips/visits</li> </ul> <p>Room 213</p>	Compulsory for all ISC students
12.00-1.00	Free Time	

Tuesday 24th September		
1.00-2.30	<b>ISC Campus Tour</b> Legendary Tour of the Campus with David and James including visit to IT service desk to collect your Keele card	Compulsory for all ISC students

Wednesday 25th September		
9.30-10.00	<b>Roll call</b>	Compulsory for all ISC students
10.00-12.00	<b>English Diagnostic Assessment</b> No Mobile Phones  Room 213	Compulsory for all ISC students
12.00-1.00	Free time	
2.00-3.00	<b>Maths Diagnostic Assessment</b> (bring your Calculator) No Mobile Phones  Room 213	Compulsory for all ISC students
6.30- Late	<b>Welcome to your new Home</b> Free pizza, games, information stalls, console gaming, sporty activities and a film and popcorn if you prefer to relax. Also free food tasters on the first floor SU Keele.	

Thursday 26th September		
8.15-9.15	<b>Free breakfast</b> Have a free breakfast with your choice of tea or coffee. The Refectory, Chancellor's Building	
9.30-10.00	<b>Roll call</b>	Compulsory for all ISC students
10.00-12.00	<b>Carousel activities</b> <ul style="list-style-type: none"> <li>• Student Council</li> <li>• Keele VLE</li> <li>• Goal stealers; how to eliminate them</li> <li>• Building self-awareness for effective study</li> <li>• A healthy mind in a healthy body staying fit for Study</li> </ul> Room 213	Compulsory for all ISC students
12.00-1.00	Free time	
2.00-4.30	<b>Supermarket Shuttle</b> Jump onto one of the buses to the local supermarket in Newcastle. The last bus will depart Morrisons at 5pm	Compulsory for all ISC students
7.00pm- 11.00pm	<b>International Quiz</b> Take part in the Global theme quiz. Great prizes to be won. Lindsay Café Bar	

Friday 27th September		
9.30-10.00	<b>Roll call</b>	Compulsory for all ISC students
10.00-12.00	<b>ISC Activities</b> Tag Teams Competition & Team Building	Compulsory for all ISC students
12.00-1.00	Free time	

## Welcome to your new Home Wednesday 6.30pm – Late Wednesday 25<sup>th</sup> September

---

Free pizza, games, information stalls and lots more. Also free food tasters on the first floor SU Keele. Keele University

## International Quiz 7.00pm - 11.00pm Thursday 26<sup>th</sup> September

---

Take part in the Global theme quiz. Great prizes to be won

WIN A

# PARTY

FOR YOU + YOUR FRIENDS

**Share your first experiences of studying abroad for a chance to win!**

Share your pictures of moving in, exploring the city and making friends and boost your centre's chance to win. Use the tags below when posting photos and videos on social media about your first few weeks here.

The centre with the most posts shared by 24th October will win a party hosted by us.

Remember, be creative and be yourselves: enjoy the opportunity to have fun with your classmates and make new friends along the way!

 @isckeele

 #MyKeeleStory

# Pre-Arrival Study Materials

## Who are these study materials for?

The pre-arrival study materials are for all students who will be joining and International Foundation Year at Keele University International Study Centre.

## What are the study materials?

- The pre-arrival materials are hosted on a virtual learning platform, Study Smart
- They will introduce you to the academic language and culture of Higher Education that you may encounter at your centre and help you prepare for the start of your studies
- They will help guide you through the key skills you will need in academic writing, reading, listening and speaking to help you be successful in your studies, giving you practice and tips on how to improve
- The materials include an English test which you should complete before your arrival. This is a short online assessment which will help your tutors understand your level of English so that they can better support you with your learning when you arrive.
- They provide useful information and links about studying and living in the UK.

## How to access:

You can access the materials through our online learning platform, Study Smart, by following this link:

<http://studysmart.studygroup.com/>

**Username:** Student ID – 7 digit number which can be found at the top of your offer letter or confirmation of enrolment.

**Password:** Your date of birth – 8 digits in the format xx/xx/xxxx, excluding slashes (e.g. 5<sup>th</sup> of December 1990 would be 05121990)

Please note that it can take up to 24 hours after you confirm your place for your account to become active. If you are unable to log in or have any trouble accessing the course then please contact the

[Keele ISC Central Student Support Team](#)

# Police Registration

## Registering with the Police, what does this mean?

You may be required to register with the police upon arrival to the UK if you hold a passport from the list of nationalities below. This will also be listed on your visa in your passport and will state that you must register with the police within 7 days of arriving in the UK (if you applied for a visa outside the UK) or if you have been issued a new Biometric Enrolment Permit if you applied for a new visa inside the UK.

## Who needs to register?

You will need to register with the police if:

- you are 16 or older
- your visa or permission to stay in the UK is longer than 6 months
- you are a national of one of the below:

Afghanistan	China*	Kazakhstan	Oman	Tajikistan
Algeria	Colombia	Kuwait	Palestine	Tunisia
Argentina	Cuba	Kyrgyzstan	Peru	Turkey
Armenia	Egypt	Lebanon	Qatar	Turkmenistan
Azerbaijan	Georgia	Libya	Russia	United Arab Emirates
Bahrain	Iran	Moldova	Saudi Arabia	Ukraine
Belarus	Iraq	Morocco	Sudan	Uzbekistan
Bolivia	Israel	North Korea	Syria	Yemen
Brazil	Jordan			

\*If you're a student who holds a passport issued by the Special Administrative Region of either Hong Kong or Macao is classed as a Chinese national and needs to register.

## How to register

You will need to take the below documents and information to the police station for your area.

- £34 for the registration fees
- 2 recent [passport size colour photographs](#)
- your passport
- your visa “vignette” (sticker in your passport), if you applied outside the UK
- the letter you got from the Home Office when your application was approved, if you applied inside the UK
- your [biometric residence permit](#), if you have one

You will receive a police registration certificate once you have successfully registered with the police. Please keep it while your visa is valid. If you lose your certificate please contact your local police station and they will tell you what to do.

**If you failed to register, your visa might be at risk as it is a condition of your visa in the UK. Failure to register in time could impact on any visa applications in the UK in future.**

## Updating your details

You need to inform the police if any of the information you gave to the Police has changed. (for example a new visa granted, a passport number and/or a new contact address etc.)

If you are studying outside London – please contact the local police station about registration

If you are studying within London – please check the process from [Overseas Visitors Records Office \(OVRO\)](#) about registration